

Part-II

RECOMMENDATION OF THE STATE GOVERNMENT/ UNION TERRITORY ADMINISTRATION.

The application of

.....
(name of the registered organization) is forwarded, duly recommended, to the Director,
Raja Rammohun Roy Library Foundation with the following comments:

- i) That a Senior Officer of the.....
Department has inspected the organization;
- ii) The organization is registered (under Indian Societies Registration Act, XXI of 1860 or any equivalent state act or a public trust registered under any law for the time being in force)
- iii) That the application has been examined and that the proposal is found to be
Eligible under the scheme;
- iv) That the proposal for which the application is being recommended is absolutely
Essential for the development/ expansion of the institution in the field of library
Services for the following reasons:
.....
.....
.....
.....
- v) That the organization is not run for profit to any individual or a body of individuals;
- vi) That the land for the construction of building is owned by the organization;
- vii) That the accommodation proposed to be constructed conforms to the
standard
laid by the State/U.T. Government;
- viii) That the rate of the proposed construction are not more than the prevailing
PWD
schedule of the rates for similar work;

2. Certified that the applicant library is open to all and its use is not restricted.

3. While recommending the application the following checks have been made:

(To be filled in by the organization and checked by the State Government/U.T. Administration Authority recommending the grant)

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|-------|---|---|-----|----|
| i) | Has the name of the organization been mentioned clearly? | : | Yes | No |
| ii) | Whether the organization is registered under the Indian Societies Registration Act, XXI of 1860 or any other Equivalent state act or a Public Trust registered under any Law for the time being in force? | : | Yes | No |
| iii) | Whether an attested copy of the registration certificate is enclosed ? | : | Yes | No |
| iv) | Whether the purpose for which financial assistance is sought been stated clearly ? | : | Yes | No |
| v) | Has the total estimated expenditure been stated in the applicant ? | : | Yes | No |
| vi) | Has the source from which the matching funds or their share of expenditure is proposed to be met, been mentioned ? | : | Yes | No |
| vii) | Is a copy of the Memorandum of Association/Constitution attached to the application ? | : | Yes | No |
| viii) | Has a copy of the list of Board of Management/Governing Body/Managing Committee of the organization together With address and occupation of each member been attached ? | : | Yes | No |
| ix) | Has a copy of the latest Annual Report been attached ? | : | Yes | No |
| x) | Have all the three audited accounts viz. Receipts & Payments,; Accounts, Income and Expenditure Accounts and Balance Sheet for the last 3 years for the organization as a whole been Attached ? | : | Yes | No |
| xi) | Have the details of estimated expenditure for purchase of | : | Yes | No |

books, furniture and equipment and construction of building been attached ?

xii) Has the approved plan for the construction of building been attached ? : Yes No

xiii) Has the certificate from Government Pleader been attached? : Yes No

4. The State Government/U.T. Administration recommended that the following grants may be given by the Raja Rammohun Roy Library Foundation, Calcutta.

Items

Amount of Grant

Date:

(Signature)

Designation of the Convener,
SLC with office seal

Note: 1. The Officer signing this certificate should be Convener of State Library Committee to the State Government/U.T. Administration.

2. Please strike-out whichever clause is not applicable.